Using NoodleTools

to create a bibliography
from your sources

Go to my.noodletools.com

If this is your first time using the product you will need to register; otherwise login with the ID you already created.

Note: you need to register and create your ID and password while on the OCC campus. Online students – please check with your instructor or librarian about getting an ID if you are never on campus. Once you have registered you can use NoodleTools from any computer with internet access.

New user registration:
- Look for the ‘Register’ button on lower left at my.noodletools.com
- Leave the Subscription Type at ‘An account linked to a school/library subscription or trial’.
- On the right side enter all requested information. You will need to create a Personal ID that is unique to NoodleTools, so be sure to check availability of the ID.
- Click ‘Register’.

To create a new bibliography for your sources:
- Click the button ‘+ New project’ on the upper left side.
- Give your bibliography a Project title.
- Determine which citation style you need. (You can switch this later if you select the wrong citation style).
- For citation level, generally leave this with the ‘Advanced’ option, unless you know you will only have a few simple citations.
- Click ‘Submit’.
- To add sources, select the ‘Sources’ tab at the top, and then select ‘+ Create new citation’.
- Select from the multiple types of sources listed.

Things to note:
- Once you have created a bibliography, you can print/export to Word, Google docs, web page (so you can copy and paste), etc.
- NoodleTools also offers a place to organize other aspects of your research assignment such as Notecards, to-do lists, write your paper, sharing, etc. To use these features, select Dashboard, Notecards, or Paper at the top of your project.

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• You can change the style or level of your sources list (for example to change from APA style to MLA style). To do this, select Options for your project when in the ‘Projects’ tab at the top.

• Always double check your citations for accuracy. Here are some guides: Oakton library’s Cite It Right! guide: http://researchguides.oakton.edu/CiteItRight Purdue OWL (Online Writing Lab): https://owl.english.purdue.edu/owl/section/2/

• You can directly import citations from any Gale database product (Opposing Viewpoints, Gale Virtual Reference Library, etc.) Look for ‘Citation Tools’ – ‘Export To’.

**Some help with setting up your source citations:**

• **Books**: you can often get the full book citation from WorldCat by looking up the ISBN or title. Look for the Import option after you select the Print – Book options.

  ![WorldCat Import](-worldcat-import.png)

• **Articles from databases**: most databases will create a citation for you that you can place in NoodleBib 2 different ways:
  
  - Copy and paste the information field by field
  - Copy and paste the whole formatted citation into NoodleTools by looking for the ‘Quick cite’ link after you select the citation type. For instance, select ‘Database’ – ‘Journal’ and you will get the option below:

    ![Quick Cite](quick-cite.png)

    (Within databases look for the ‘Cite’ or ‘Citation tools’ link to get the full citation).

**Additional help - NoodleTools Help Desk**: noodletools.freshdesk.com/support/home

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